

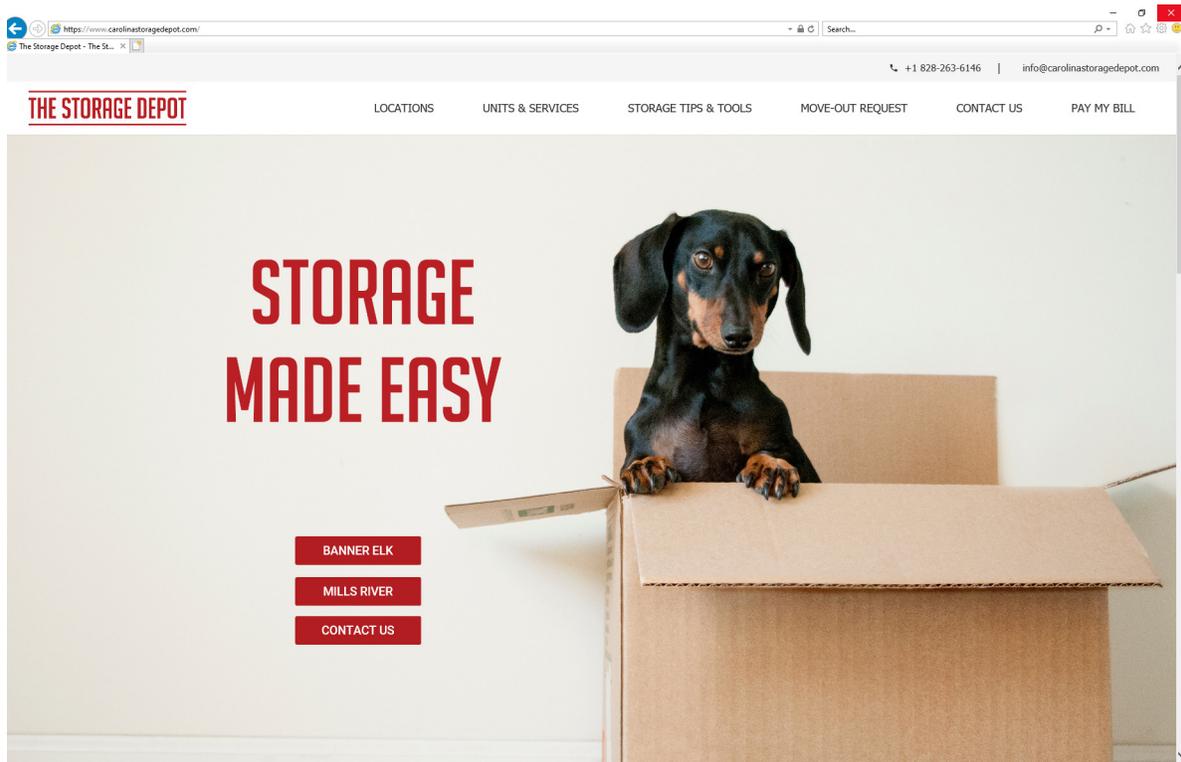
THE STORAGE DEPOT

AUTO-PAY ENROLLMENT

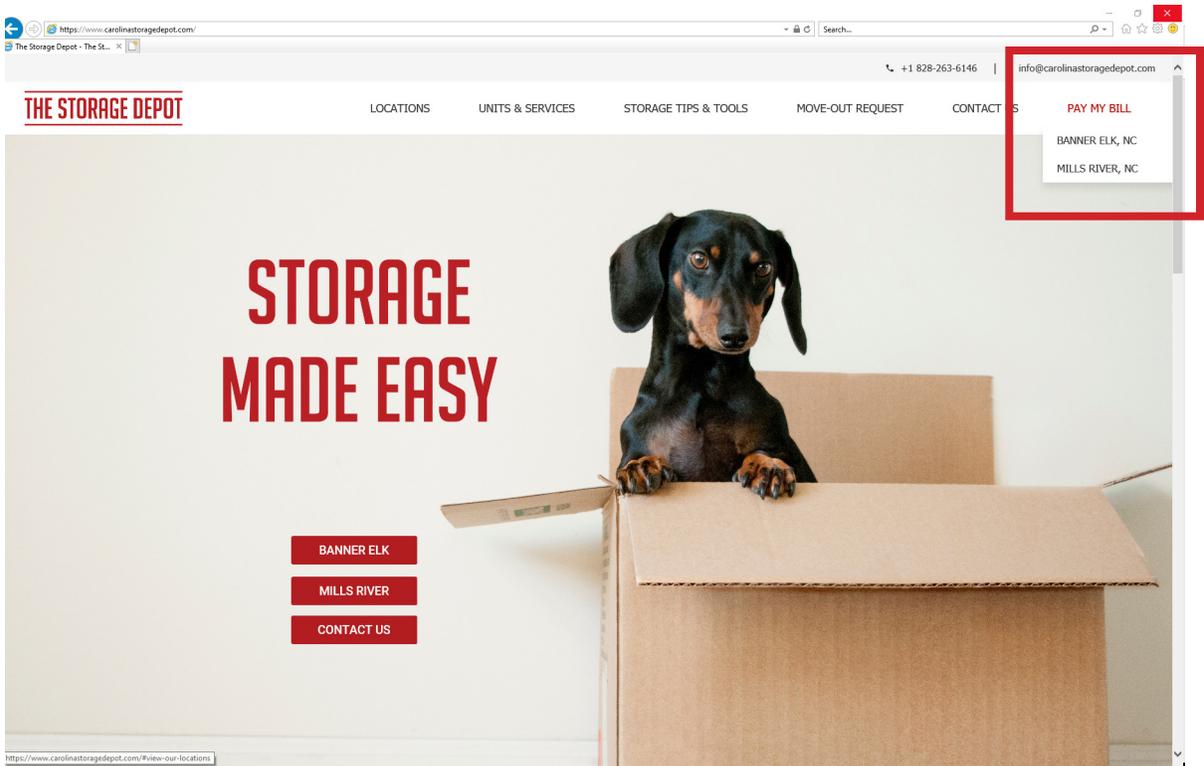
The following is a step-by-step guide to enrolling in auto-pay. To do so, you'll first need to claim your account on our website. Instructions on how to claim your account are provided in the email with the link to your original rental agreement.

As a reminder, your auto-pay enrollment will take effect for the following month. We will then automatically process a charge to the card we have on file on the 1st day of each month. If you have any questions, please email us at Info@CarolinaStorageDepot.com.

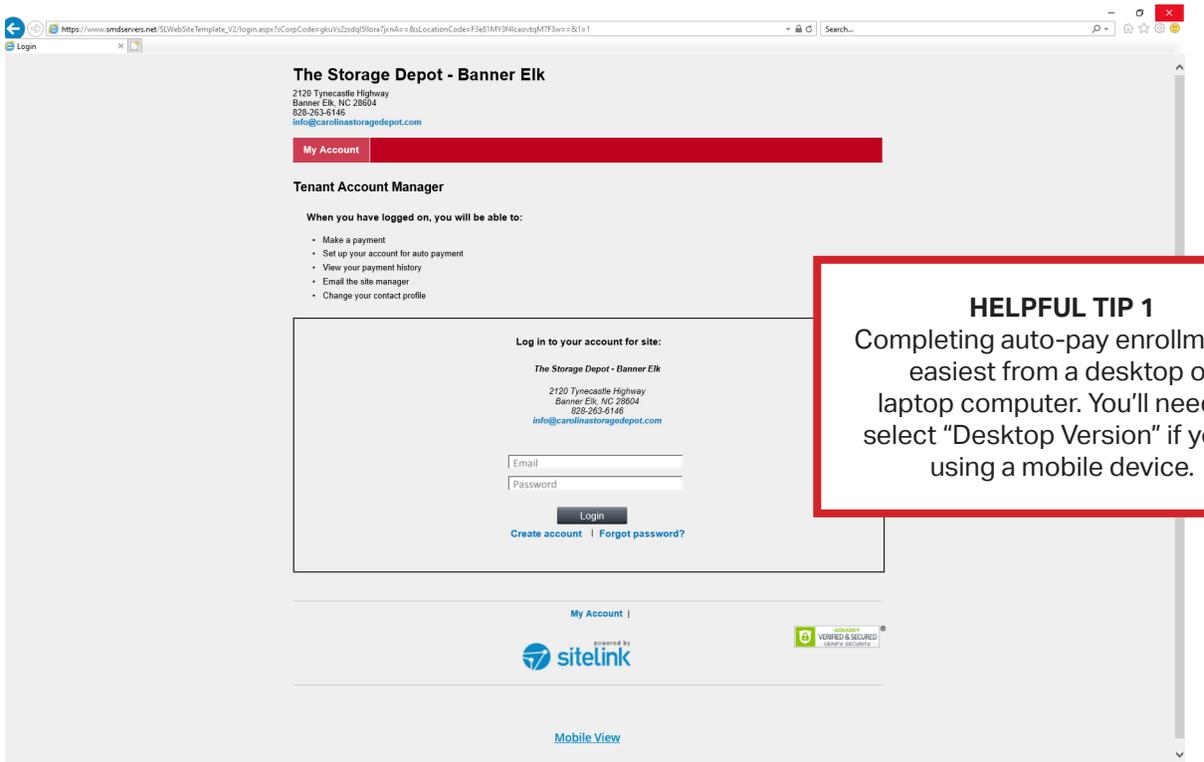
Step 1 - Visit, <https://www.CarolinaStorageDepot.Com>



Step 2 - Select your location under 'PAY MY BILL' on the menu bar.



Step 3 - Log-in to your account.



Step 4 - Select your unit number.

The Storage Depot
2120 Tynecastle Highway
Banner Elk, NC 28604
828-263-8146
storagedepot@gtrobbery.com

My Account Sign Out Select Language

Select A Ledger

Click on a unit below to Make a Payment or to Manage Your Account:

Unit	Paid Thru	Current Balance
205	10/31/2019	0.00
Total:		0.00

My Account | powered by sitelink VERIFIED & SECURED MONEY SECURITY

Mobile View

HELPFUL TIP 2
If you ever have multiple units with us, they'll appear here. You'll need to complete steps 4-9 to enroll each unit individually.

Step 5 - Click "Automatic Payment >>"

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My Account Sign Out Select Language

Account Balance

Unit:
Paid Through:
Last Payment Date:
Total Current Due:
Next Payment:
Next Payment Due Date:

Name:
Address:
Access Code:

Account Balance >>
Automatic Payment >>
Make Payment >>
View Payment History >>
My Profile >>
Email To Site Manager >>
Sign Out >>

There are no data records to display.

My Account | powered by sitelink VERIFIED & SECURED MONEY SECURITY

Step 6 - Read and check the authorization statement.

The screenshot shows the 'Payment Method' page for 'The Storage Depot'. The page title is 'The Storage Depot' with contact information: 2120 Tynecastle Highway, Banner Elk, NC 29604, 828-263-8146, and storagedepot@storageberly.com. A navigation menu includes 'My Account' and 'Sign Out'. A sidebar on the left lists options: 'Account Balance >>', 'Automatic Payment >>', 'Make Payment >>', 'View Payment History >>', 'My Profile >>', 'Email To Site Manager >>', and 'Sign Out >>'. The main content area is titled 'Save Payment Accounts or Enable Automatic Payment' and contains two radio buttons: 'Disable monthly automatic billing' (selected) and 'Enable automatic payment by Credit Card on due date'. Below these is a checked checkbox for an authorization statement: 'I (We) authorize The Storage Depot to charge any amounts due per the terms of the agreement for each period during the term of occupancy or until I (we) cancel this authorization.' There are 'Submit' and 'Cancel' buttons. A red arrow points to the authorization statement. At the bottom, there is a 'My Account' link, the 'sitelink' logo, and a 'SECURE' badge.

HELPFUL TIP 3

Be sure to follow Steps 6 & 7 in order or the form will not allow you to proceed.

Step 7 - Check the button next to, "Enable Automatic payment by Credit Card on due date."

This screenshot shows the same 'Payment Method' page as Step 6, but with the 'Enable automatic payment by Credit Card on due date' radio button selected. A red arrow points to this button. Below the radio buttons is the same authorization statement checkbox. A new section titled 'Credit Card Information' is visible, containing the following fields: 'Credit Card Type' (dropdown), 'Credit Card Number' (text input), 'Expiration Date' (dropdowns for month '10' and year '2019'), 'Cardholder's Name' (text input), 'Billing Street Address' (text input), and 'Postal Code' (text input). There are 'Submit' and 'Cancel' buttons at the bottom of this section. The footer remains the same as in Step 6.

Step 8 - Complete the "Credit Card Information" form.

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2120 Tynecastle Highway
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828-263-8146
storagedepot@trobberly.com

My Account | Sign Out | Select Language

Account Balance >>
Automatic Payment >>
Make Payment >>
View Payment History >>
My Profile >>
Email To Site Manager >>
Sign Out >>

Save Payment Accounts or Enable Automatic Payment

Disable monthly automatic billing
 Enable automatic payment by Credit Card on due date

I (We) authorize The Storage Depot to charge any amounts due per the terms of the agreement for each period during the term of occupancy or until I (we) cancel this authorization.

Credit Card Information

Credit Card Type* (*Required field)

Credit Card Number* (Only numbers, no spaces or dashes)

Expiration Date* 10 2019 (Shown on your card)

Cardholder's Name* (Shown on your card)

Billing Street Address* (Your credit card billing address must match the billing address that your financial institution has on file. Example: 888 Main Street)

Postal Code*

Submit Cancel

My Account | VERIFIED & SECURED

Step 9 - Click "Submit"

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My Account | Sign Out | Select Language

Account Balance >>
Automatic Payment >>
Make Payment >>
View Payment History >>
My Profile >>
Email To Site Manager >>
Sign Out >>

Save Payment Accounts or Enable Automatic Payment

Disable monthly automatic billing
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My Account | VERIFIED & SECURED